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11 February 1955

MEMORANDUM FOR: Chief, Management Staff

SUBJECT: Relocation and reorganization of O & L Branch,
Finance Division

It is the opinion of this Office that relocation of the O & L Branch of the Finance Division would provide a more convenient operating relationship between the Area Divisions of DD/P and the O & L Branch of the Finance Division, and would probably expedite the flow of various financial documents. However, at the present time, it is not possible to make available the space necessary to effect such a physical move. It is possible that space may be available in two Divisions and it is therefore recommended that should the procedure be concurred in by the Comptroller that it be implemented on a test basis either in the NEA or WH Division. Any moves involving other Divisions would have to be postponed subject to reconsideration when and if additional space becomes available to DD/P.

/s/
[Redacted]
Chief of Administration, DD/P

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